

HOUSING ADVISORY GROUP

The purpose of this group is to act as a sounding board on housing issues for the Director of Housing and Regeneration by working alongside residents for which we have a housing responsibility. It is a Group which can provide feedback to officers on the development of strategy, policy and service delivery issues and can make recommendations to Cabinet and Cabinet Members. The Group builds on the roles and responsibilities of the previous Housing Board and its members.

Appointed by: Council

Proportionality: Does not apply

Membership:**Councillor Representation:**

Cabinet Member for Social Housing

Opposition Lead for Housing.

LBE Officer Representation:

As required

Representation:

- 4 Council tenants
- 2 Council leaseholders
- 1 Housing Gateway tenant
- 3 Residents in temporary accommodation
- 2 Residents with experience of our homelessness prevention service and the private rented sector
- An Independent representative

The Housing Advisory Group can invite/co-opt other relevant individuals, organisation representatives or experts to assist with its activities as appropriate.

Membership – Will be drawn from: Existing members of Customer Voice, residents living in Housing Gateway and Temporary Accommodation, residents affected by homelessness and independent representatives.

Chair

The Chair of the Housing Advisory Group is the Cabinet Member for Social Housing.

Private meeting

Substitutes: Where a member is unable to attend a meeting, an alternative representative may be nominated to attend on their behalf.

Quorum:

Quorum is 4 Board members, including a minimum of 1 councillor and 1 representation from Council housing – either a tenant or leaseholder representative.

Frequency:

The Housing Advisory Group will meet at least 6 times a year with two of the meetings being led by the members representing Council Housing (as appointed by Customer Voice) on issues that specifically affect this service. These meetings agenda will be set by these member and will reflect their workplan.

There will be no specific sub-groups but 'special meetings' will be determined by the Group and provide the opportunity to scrutinise issues including budgetary that impact on all areas of Housing and Regeneration..

Terms of Reference: Overview

The Housing Advisory Group (HAG) is an Advisory Group to the Director of Housing and Regeneration, the Council's Executive Management Team (EMT) and Cabinet. Its role is to:

- Build on the good work undertaken by the Housing Board and Customer Voice but with a wider remit as the division now includes Homelessness with an overview of Housing Gateway and Temporary Accommodation
- Act as a key consultee in the development of the Housing Strategy, the Homelessness Strategy, and all other relevant housing and regeneration strategies and policies.
- Maintain an overview on the effectiveness of all housing services across the Council.
- Act as the formal link on behalf of the Council's Cabinet with its tenants and leaseholders ensuring all its landlord responsibilities including for involvement and engagement are fulfilled.
- Understand the external policy landscape and the implications for Enfield residents making recommendations to the Director of Housing and Regeneration on specific campaigning and lobbying for national policy change.

Specific functions

- Development, delivery and monitoring of the annual Housing Revenue Account Business Plan
- Development of housing operating models to ensure effective service delivery
- Development, delivery and performance management of all housing services including the review of customer satisfaction levels
- Safety, health and wellbeing of all residents receiving housing services

Operation of The Board

Agendas and papers for meetings will be circulated 5 working days prior to each meeting.

Minutes and action points from each meeting will be recorded and circulated to all members within 10 days of the meeting date. These documents will be reviewed at the beginning of each meeting.

Review

The Group will review its operation and terms of reference on an annual basis.

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